

The Sydney Mechanic's School of Arts Venue Hire fee structure has two pricing categories for Hirers who use our facilities.

**1. Commercial / Government**

Organisations, businesses, groups or individuals that seek to operate and derive financial benefit for their stakeholders or that are part of federal, state or local government, or a profit-making education organisation.

**2. Not-for-profit / SMSA Members**

Organisations or community groups that are incorporated, but do not operate and derive financial benefit for their stakeholders, and current members of the Sydney Mechanics' School of Arts.

**How Venue Hire is charged?**

- There is a minimum hire period of two (2) hours for all rooms. Additional hire is charged on a half-hourly (30 minutes) basis after the initial two (2) hour period. This includes set-up and pack-down time.
- There is a three (3) hour minimum hire period when booking the entirety of Level 1.
- The hourly rates shown below are effective until 31 December 2024 and are GST-inclusive.

Room Hire Fees	Commercial / Government	Not-for-Profit & SMSA Members
Henry Carmichael Theatre	\$300 per hour	\$150 per hour
Single Meeting Room (incl. Windeyer Room)	\$100 per hour	\$60 per hour
Double Meeting Room	\$200 per hour	\$120 per hour
Quadruple Meeting Room	\$400 per hour	\$240 per hour
Tom Keneally Centre	\$170 per hour	\$170 per hour
Boardroom	\$100 per hour	\$90 per hour
Level One Entire Floor (Theatre + 4 meeting rooms)	\$550 per hour	\$300 per hour

Equipment Hire Fees	
Crockery	\$70 per day
Data Projector	\$60 per day per item
Smart Screen	
Portable Microphone & Amp	
Cleaning	\$135

To enquiry about Venue Hire at Sydney Mechanics' School of Arts contact our Venue Hire Co-ordinator on T | 02 9262 7300 or E | [venue.hire@smsa.org.au](mailto:venue.hire@smsa.org.au)